



UBC Extended Learning Pre-University

Summer Program Code of Conduct & Rules



For All Participants

Program Code of Conduct

UBC is committed to ensuring that all members of the university community are able to study and work in an environment of tolerance and mutual respect, free from harassment or discrimination. Every person in the UBC community can expect consideration and respect for their feelings and needs, and in return has the responsibility to conduct themselves in a civil manner and show respect for the rights of every other person in the UBC community.

Program Participants are expected to be respectful and considerate towards all members of the UBC community, as well as service providers and the public. Program Participants are also expected and required to follow the directions of all UBC personnel.

Where a Program Participant's conduct jeopardizes the safety of the UBC community, including but not limited to instructors, other Program Participants, UBC students, or themselves, or is found to be in breach of Canadian federal, provincial and local government laws, including but not limited to consumption of alcohol and cannabis, possession of illicit drugs, and possession of illegal weapons, the Program Participant will promptly be removed from the Program and arrangements will be made to immediately send the Program Participant home at the expense of the parent/legal guardian.

Property & Facility Use

1. Program Participants must respect the personal belongings of others and not engage in theft, tampering, or unauthorized borrowing.
2. Program Participants must not damage residence or university property. Any damage caused by the Program Participant will be charged to the Program Participant. Program Participants must report all accidents, breakages, trespassers, and injuries to Program Staff as soon as possible.
3. Misuse of fire alarms, emergency equipment, security systems, or university infrastructure is prohibited. False fire alarm pulls and tampering with fire equipment are strictly prohibited and are subject to a \$200 CAD fine. Overloading or roughhousing in an elevator is strictly prohibited and subjects violators to a \$200 CAD fine plus the cost of elevator repairs.
4. Program Participants must vacate the building during a fire alarm and cannot re-enter until the fire crew gives the ALL CLEAR.
5. Absolutely no climbing on rooftops or walkway covers.
6. No pranks.
7. Discarding objects from windows is strictly prohibited.
8. Use of campus Wi-Fi must comply with legal and safety guidelines.
9. Unauthorized recording or photographing others is prohibited.

If the Program Participant fails to comply with the Program Code of Conduct, Property and Facility Use Rules, or any other applicable UBC policies, the Program Participant may be sent home at the expense of the parent/legal guardian.



For Participants in Residence Only

Residence Rules

1. Program Participants in Residence are not permitted to leave the UBC Vancouver campus at any time without the supervision or approval of Program staff and must remain on their assigned floor of Residence between the hours of 10 pm and 7 am daily.
2. Program Participants must follow bedtime rules and remain in their assigned rooms after curfew at 10 pm, except for washroom use.
3. Quiet hours in residence are in effect from 9 pm to 9 am. Excessive noise that may disturb other guests and unauthorized parties in the residence is prohibited at all times.
4. Program Participants must check in on time at the required daily attendance checks in residence. Program Participants must always wear nametags in residence for identification.
5. Program Participants must not enter another student's room with the door closed.
6. Program Participants must promptly sign in/out any equipment or materials as required.
7. Program Participants must manage their keys responsibly and avoid repeated lockouts. All exterior doors are to be kept closed and locked at all times. All registered guests will be issued a key. In the event of a lost key, the Program Participant will be responsible for a replacement fee of \$100 CAD.

Class Attendance

I understand and acknowledge that during the Program, the Program Participant in Residence must attend mandatory classes from 9 am-12 noon Monday-Friday, or from 9 am-3 pm if enrolled in a mini-school. Participants who miss more than one (1) class, without approval, will not receive a Letter of Completion.

If the Program Participant fails to comply with the Residence and Class Attendance Rules, the Program Participant may be sent home at the expense of the parent/legal guardian.



For Commuter Participants Only

I acknowledge and agree that, where the Program Participant has registered for the Commuter Program Participant option, they will attend classes Monday through Friday from 9 am-12 noon for regular classes and 9 am-3 pm for mini schools. I understand and acknowledge that attendance for Commuter Program Participants is taken daily during class hours, and Participants who miss more than one (1) class, without approval, will not receive a Letter of Completion. I also acknowledge and agree that UBC is not responsible for monitoring or supervising Commuter Program Participants other than at the daily in-class attendance check.

I understand and acknowledge that Commuter Program Participants may choose to eat lunch in the residence cafeteria and participate in the Program's on-campus afternoon workshops and activities up to 5 pm at which time the Commuter Program Participants must depart from the Program for the day. Lunch and afternoon activities from Monday through Friday are included in the program fee.

I further understand and acknowledge that UBC does not monitor or prevent the Program Participants from engaging in these optional activities and if I do not wish for the Program Participant to participate in any or all of the optional activities, I understand that I must communicate this directly to the Program Participant and take steps to ensure that the Program Participant does not engage in such activity.

I understand and acknowledge that the Program's evening activities and weekend activities are NOT available to Commuter Program Participants. Evening and weekend activities are available only to Program Participants in Residence.

I acknowledge and agree that as a Commuter Program Participant the parent/legal guardian and/or the Commuter Program Participant is entirely responsible for arranging their transportation to and from the Program throughout the entire duration of the Program.